



# Minnesota Electronic Real Estate Recording Commission (ERERC)

|   |  |   |
|---|--|---|
| <b>Date and Time Meeting Scheduled:</b> | February 17, 2011<br>1:30 PM   |   |
| <b>Meeting Location:</b>                | 400S State Office Building   |   |
| <b>Attendees:</b>                       | X – In attendance E – Excused NA – Not in Attendance   |   |
|   | Teresa Bulver, US Bank   | X |
|   | Jeff Carlson, US Recordings  | E |
|   | Michael Cunniff, Hennepin County   | X |
|   | Bob Horton, Minnesota Historical Society   | X |
|   | Eileen Roberts, William Mitchell College of Law  | E |
|   | Pam Trombo, US Recordings  | X |
|   | Jeff Walker, Itasca County   | E |
|   | Kay Wrucke, Martin County  | X |
|   | Sally Olson, Staff - LCC   | X |
|   | Diane Henry-Wangensteen, Staff – LCC   | X |
| <b>Observers/Guests in Attendance:</b>  | Kris Basilici, Carlton County<br>Jeanine Barker, Lyon County<br>Larry Dalien, Anoka County<br>Dallen Miner, Simplifile<br>Marty Henschel, Edina Realty Title<br>Jason Parker, Department of Revenue<br>Bonnie Rehder, Clay County<br>Jinnelle Weis, Burnet Title<br>Jennifer Wagenius, Washington County<br><i>Note: Others may have been in attendance but did not sign the attendance sheet.</i> |   |

## 1. Call To Order

The ERERC meeting was called to order by Mike Cunniff, Chair, at 1:37 pm. A quorum was present.

## 2. Approval of Agenda

The members reviewed the agenda. There were no additions.

## 3. Approval of Minutes

Bob Horton moved approval of the November 17, 2010 and December 16, 2010 meeting minutes. Kay Wrucke seconded the motion. **The motion prevailed.**

## 4. eCRV Update

Jason Parker, Department of Revenue, gave an update on the eCRV project. Mr. Parker's presentation was accompanied by a PowerPoint, which can be accessed at <http://www.commissions.leg.state.mn.us/erer/eCRV-Jan2011JParkerDOR.pdf>.

Mr. Parker stated the new eCRV will go to production for some counties at the end of July 2011 and will be available statewide December 1, 2011. Mr. Parker stood for questions. Discussion ensued.

## 5. Subcommittee Reports

### a. Trusted Submitter

There was no update.

**b. County Recording**

The subcommittee, composed of Larry Dalien, Kris Basilici and Pam Trombo, has been working on the request to include additional documents to the electronic standards. Mr. Dalien reviewed the subcommittee's suggestion to have a document list be the basis of the standards instead of a list of 11 document types as "buckets" in which documents would be grouped as the current approved standards are organized. Generic documents such as "assignment others" would also appear on the list in which similar documents could be condensed. The subcommittee suggested the organization change in hopes that this will be less confusing for industry and helps to facilitate the adoption of electronic recording. Discussion ensued. The proposed documentation organization for Model II Standards can be viewed at: [http://www.commissions.leg.state.mn.us/erer/2\\_2011ProposedorganizationModelII.pdf](http://www.commissions.leg.state.mn.us/erer/2_2011ProposedorganizationModelII.pdf) The Commission asked the subcommittee to continue their work on the project and present at the future meeting.

**6. MACO Conference Jan 11-14, 2011**

Mr. Cunniff gave a brief review of the MACO Conference. He stated that the EREER session was productive, thanked all that participated and the vendors for their presentations. Ms. Wrucke reflected that due to competing schedule not many auditors and treasurers were able to attend the EREER session. Mr. Cunniff suggested that the group consider participating in an auditor/treasurer member meeting that is according in June.

**7. Meeting Schedule**

The Council will not be meeting in March. The next meeting is scheduled for April 14, 2011. Mr. Cunniff asked the group to consider meeting quarterly in the future with some flexibility to call an ad hoc meeting if necessary.

**8. Other Business Items**

There were no other business items discussed.

**9. Adjournment**

There being no further business, the meeting adjourned at 2:42 pm.

Respectfully submitted,

Michael Cunniff, Chair