



Minnesota Electronic Real Estate Recording Commission (ERERC)

| | | |
|---|---|---|
| Date and Time Meeting Scheduled: | April 22, 2010 1:30 PM | |
| Meeting Location: | MSRS Building, 60 Empire Drive, St. Paul MN | |
| Attendees: | X – In attendance E – Excused NA – Not in Attendance | |
| | Jeanine Barker, Lyon County | X |
| | Teresa Bulver, US Bank | E |
| | Jeff Carlson, US Recordings | E |
| | Michael Cunniff, Hennepin County | X |
| | Shawn Rounds, Minnesota Historical Society | X |
| | Eileen Roberts, William Mitchell College of Law | X |
| | Ryan Tangen, Becker County | X |
| | Pam Trombo, US Recordings | X |
| | Sally Olson, Staff - LCC | X |
| | Diane Henry-Wangenstein, Staff – LCC | X |
| Observers/Guests in Attendance: | Kris Basilici, Carlton County Larry Dalien, Anoka County Rob Reitz, First American Title Insurance Company Dallen Miner, Simplifile Kay Wrucke, Martin County <i>Note: Others may have been in attendance but did not sign the attendance sheet.</i> | |

1. Call To Order

The ERERC meeting was called to order by Mike Cunniff, Chair, at 1:35 pm. A quorum was present.

2. Agenda

Mr. Cunniff stated that the future meeting schedule will be discussed under other business. Rob Reitz requested that the topic of adding additional document types to the Model II standards be added to the agenda.

3. Approval of Minutes

Ryan Tangen moved approval of the March 18, 2010 meeting minutes. Eileen Roberts seconded the motion. **The motion prevailed.**

4. Subcommittee Reports

a. Trusted Submitter

Mr. Cunniff explained that he gave a presentation at a recent MLTA meeting and noted there was a lot of interest in electronic recording.

Kay Wrucke gave an update on the PRIA trusted submitter user guide and explained it is currently out for comment and the deadline is June 1, 2010. The adoption of the user guide will be taken up by PRIA at the end of June.

b. County Recording

Members discussed the possibility of adding additional document types as well as the process by which to add document types.

Mr. Cunniff requested the industry groups identify the additional document types they would like to be added and submit them to the document review subcommittee so they can review the additional document types and identify the needed elements.

Members discussed the status of the eCRV. Larry Dalien informed the Commission that there is a new director of the Property Tax Division at the Department of Revenue, John Hagen. Ms. Barker questioned whether the Commission could accept the helper document for the eCRV as part of the standards. Discussion ensued.

Mr. Cunniff stated that the legal authority of the commission needs to be explored and discussed with legal counsel. He stated that John Hagen, Director of the Property Tax Division, should be invited to attend the next meeting to give an update on eCRV. Mark Monacelli suggested that a historical perspective of the eCRV project be submitted to Mr. Hagen. Mr. Cunniff requested Kay Wrucke, Kris Basilici, and Mark Monacelli put together a history of the eCRV for the last 10 years.

5. Year-end Report Discussion

Members reviewed an updated draft of the year-end report. Mr. Cunniff reviewed updates he had made to the report including a history of the Commission. Mr. Cunniff requested members and stakeholders review the report and make suggestions or comments to staff via e-mail.

6. Other Business

Members discussed the upcoming meeting schedule. The May meeting was cancelled. Mr. Cunniff requested Commission members consider whether the third Thursday of the month still works for meeting and whether the Commission needs to still meet monthly going forward.

7. Adjournment

There being no further business to discuss, Ms. Barker moved to adjourn the meeting. Mr. Cunniff seconded the motion. **The motion prevailed.**

The meeting adjourned at 3:30 pm.

Respectfully submitted,

Michael Cunniff, Chair