



Minnesota Electronic Real Estate Recording Commission (ERERC)

Date and Time Meeting Scheduled:	December 15, 2011 1:30 PM	
Meeting Location:	MCIT – 100 Empire Drive	
Attendees:	X – In attendance E – Excused NA – Not in Attendance	
	Teresa Bulver, US Bank	
	Jeff Carlson, Indecomm Global Services	X
	Denny Kron, Stearns MACO	X
	Larry Dalien, Anoka County	X
	Shawn Rounds, Minnesota Historical Society	X
	Eileen Roberts, William Mitchell College of Law	
	Pam Trombo, eRecording Partners Network	
	Kay Wrucke, Martin County	X
	Tasha Truskolaski, AMC Staff	X
	Joe Matthews, AMC Staff	
Observers/Guests in Attendance:	Tom Kay, Hennepin County Lynn Ette Schrupp Dallen Miner, Simplifile Jason Parker, Revenue Rob Reitz, First American Marty Henschel, Edina Realty Title Jennifer Wagenius, Washington County <i>Note: Others may have been in attendance but did not sign the attendance sheet.</i>	

1. Call To Order

The December ERER meeting was called to order at 1:30 p.m. Jeff Carlson. Mr. Carlson recognized the great commitment by Mr. Cunniff and noted how much he will be missed by all.

Larry Dalien nominated Jeff Carlson to be the new chair of the ERER, Kay Wrucke seconded the nomination, nomination approved. Jeff Carlson will be the chair of the ERER commission.

Kay Wrucke nominated Larry Dalien for Vice-Chair of the ERER, Denny Kron seconded the nomination, nomination approved. Larry Dalien will be the vice-chair for the ERER commission.

2. Approval of Agenda and Minutes

Agenda approved. 1st Larry Dalien; 2nd Kay Wrucke

Minutes approved. 1st Larry Dalien; 2nd Kay Wrucke

3. eCRV Update – Jason Parker

There are 11 counties currently participating in eCRV. Hennepin County began production on December 1. 45 counties are currently testing IDs, 11 of which are production IDs. Mr. Parker noted that there is confusion about the steps between testing logins and starting production. 28-30 counties have paid, meaning they will be able to go to production as soon as they are prepared.

Mr. Parker will be taking a job with the City of St. Paul in mid-January. Mr. Parker asked the counties to work together to help other counties move forward with eCRV. Mr. Carlson thanked Jason Parker on behalf of the committee for his commitment and expertise to the ERER commission.

4. Subcommittee Reports

All of the subcommittees are now working together. Jennifer Wagenius noted there still is a lot of momentum behind e-record. The group has been making phone calls and has sent out a survey. In addition, the group has discussed the organization at the MACO conference.

There was also a discussion on when a document is considered recorded and when there should be a standard cut-off time. A business practice standard would help clarify the process. Under Minnesota statute, there is 5 days to e-record, paper documents allow 10 days. The group discussed whether 5 days provided an appropriate amount of time.

The next steps are to continue to call counties who are e-recording or will soon to be e-recording to understand the process being used. With this information, EREC hopes to create a standardized business process. When this process is determined, they will bring a proposal to the EREC for support. Also, Mr. Carlson noted that there is still work on the mentoring program. This program will encourage one county to mentor another county in moving forward with e-recording.

5. Other Business Items:

Marty from Hennepin County noted that they successfully recorded their first document on December 8. They are now working on getting the ACH payment process ready. Hennepin County has a 4:30 p.m. cut off time. Documents turned in after 4:30 p.m. will be processed the next day.

The commission discussed 2012 meeting dates and agreed that it is important to find a balance in the number of meetings to ensure the momentum behind e-recording continues. The next meeting will be held February 16.

6. Adjournment

Adjourned the meeting at 3:15 p.m.