



Minnesota Electronic Real Estate Recording Commission (ERERC)

Date and Time Meeting Scheduled:	October 21, 2010 1:30 PM	
Meeting Location:	400S State Office Building	
Attendees:	X – In attendance E – Excused NA – Not in Attendance	
	Teresa Bulver, US Bank	X
	Jeff Carlson, US Recordings	E
	Michael Cunniff, Hennepin County	X
	Bob Horton, Minnesota Historical Society	X
	Eileen Roberts, William Mitchell College of Law	E
	Pam Trombo, US Recordings	X
	Jeff Walker, Itasca County	E
	Kay Wrucke, Martin County	X
	Sally Olson, Staff - LCC	X
	Diane Henry-Wangensteen, Staff – LCC	X
Observers/Guests in Attendance:	Kris Basilici, Carlton County Rob Reitz, First American Title Insurance Company Dallen Miner, Simplifile Teresa Mitchell, Dakota County Bill Mori, TriMin Jason Parker, Department of Revenue Bonnie Rehder, Clay County <i>Note: Others may have been in attendance but did not sign the attendance sheet.</i>	

1. Call To Order

The ERERC meeting was called to order by Mike Cunniff, Chair, at 1:31 pm. A quorum was not present.

2. Approval of Minutes

Members reviewed the July 22, 2010 meeting minutes and the September 9, 2010 minutes. Teresa Bulver moved approval of the minutes from both meetings. Kay Wrucke seconded the motion. **The motion prevailed.**

3. eCRV Update; eRecording use of eCRV

Jason Parker, Department of Revenue (DOR), gave an update on the interim eCRV which went into production on September 24. Currently there are five counties in production: Lyon, Martin, Clay, Anoka and Polk. Mr. Parker has been in contact with Mr. Cunniff regarding efforts to increase awareness of the interim eCRV, to encourage preparation for electronic recording, and how to register to register as an electronic recording county. Mr. Cunniff will be circulating a letter to the counties on behalf of the ERERC encouraging the counties to sign up for the eRecording with the Commission and with the DOR to use their new eCRV.

4. Public Comment on New Documentation Types (Document Name Titles)

Kris Basilici reviewed the work of Larry Dalien, Pam Trombo and herself of the addition of new document name titles under the new document types as stated in the adopted Model II Standards. Technical members were encouraged to review. Mr. Cunniff advised that Dean Pass has volunteered to work on associated schema. The documents will be posted to the ERERC website

for public comments. Comments received will be reviewed by the ERERC during the November 18 meeting. Mr. Cunniff thanked subcommittee for their work.

5. Subcommittee Reports

a. Trusted Submitter

Mr. Cunniff advised that Jeff Carlson and Eileen Roberts have been working on the trusted subcommittee agreement with the intent to have the document updated soon for use. Once finalized, the documents will be posted to the ERERC and circulated to members.

b. County Recording

Ms. Basilici spoke under agenda item 4 the work of the subcommittee. Mr. Cunniff advised that activity seems to be increasing under refinancing.

6. Electronic Signature Discussion

Since Eileen Roberts was not present at today's meeting, Mr. Cunniff advised that the topic will be deferred to a future meeting for discussion.

7. eRecording Counties – List and Document Types

Ms. Wrucke expressed interest a standard statement coming from the ERERC that if a county is eRecording that they use the guidelines and the document types as included in the guidelines. Mr. Cunniff suggested that this topic should be deferred for follow up discussion after the January MACO conference.

8. Future Meeting Schedule and Location

Members discussed the location and schedules of ERERC. With the exception of January, the ERERC will continue to meet the third Thursday of each month at the State Office Building. Future meeting dates will be posted to the ERERC website.

9. Other Business Items

10. Adjournment

There being no further business, the meeting adjourned at 2:58 pm.

Respectfully submitted,

Michael Cunniff, Chair