



Minnesota Electronic Real Estate Recording Commission (ERERC)

Date and Time Meeting Scheduled:	Jan 21, 2010 1:30 PM	
Meeting Location:	MSRS Building, 60 Empire Drive, St. Paul MN	
Attendees:	X – In attendance E – Excused NA – Not in Attendance	
	Jeanine Barker, Lyon County	X
	Teresa Bulver, US Bank	E
	Jeff Carlson, US Recordings	X
	Michael Cunniff, Hennepin County	X
	Bob Horton, Minnesota Historical Society	E
	Eileen Roberts, William Mitchell College of Law	E
	Ryan Tangen, Becker County	X
	Pam Trombo, US Recordings	X
	Sally Olson, Staff - LCC	E
	Diane Henry-Wangenstein, Staff – LCC	X
Observers/Guests in Attendance:	Larry Dalien, Anoka County Kris Basilici, Carlton County Bill Mori, TriMin Teresa Mitchell, Dakota County Jason Parker, Department of Revenue Rob Reitz, First American Title Insurance Company Dave Stevenson, Simplifile Michelle Ashe, Sherburne County Lynnette Schrupp, McLeod County Kay Wrucke, Martin County <i>Note: Others may have been in attendance but did not sign the attendance sheet.</i>	

1. Call To Order

The ERERC meeting was called to order by Mike Cunniff, Chair, at 1:35 pm. A quorum was present.

2. Approval of Agenda

Jeff Carlson moved approval of the agenda. Jeanine Barker seconded the motion. **The motion prevailed.**

3. Approval of Minutes

Ryan Tangen moved approval of the November 19, 2009 meeting minutes. Mr. Carlson seconded the motion. **The motion prevailed.**

4. Subcommittee Reports

a. Trusted Submitter

Mr. Carlson reported that a Dakota County recording would try to get done now that the eCRV is done. He estimated that once the schema is approved it would likely be a 2-3 week process.

b. County Recording

Kris Basilici reviewed the preliminary data from the county recordings survey responses. The data is posted to the MACO website for the counties to review. Ms. Basilici asked counties to let her know by email if corrections need to be made. Mr. Cunniff thanked Ms. Basilici for her work.

i. Schema Discussion

Pam Trombo updated the group on schema developments. Ms. Trombo had updated the Model II Standards spreadsheet with attributes. Dean Pass had then developed schema from the updated spreadsheet. The updated spreadsheet and schema will be circulated by email to ERERC members and stakeholders for review and comments. Ms. Trombo recommended that technical individuals review the spreadsheet and schema. Comments will be discussed at the February ERERC meeting. Discussion ensued. Mr. Cunniff thanked Ms. Trombo, Ms. Basilici, Mr. Pass and Larry Dalien for their work.

ii. eCRV Update

Mr. Cunniff reported to the group about eCRV developments with regards to Hennepin County. Teresa Mitchell updated the group on eCRV developments in Dakota County. Jason Parker updated the group on eCRV developments from the perspective of the Department of Revenue. Michelle Ashe advised of eCRV developments with Sherburne County. Mr. Cunniff advised that Simplifile had provided an online presentation of an electronic submission of a paper document during the month of December. Mr. Cunniff thanked all for their work and efforts.

5. Year-end Report Discussion

The outline draft of the annual report was discussed. Members and stakeholders volunteered for drafting of the different sections.

1. Brief review the history of the group transitioning to a commission (Mr. Cunniff)
2. The adoption of the Model II standards (Ms. Basilici and Mr. Dalien)
3. Highlight the economic benefit to the state (Mr. Carlson/private sector benefits; Mr. Cunniff/public sector benefits)
4. The development of the eWell certificate by the Department of Health (Michael Convery)
5. The developments of the eCRV by the Department of Revenue with a note of the importance of rolling out the eCRV to all counties within the state (Mr. Parker)
6. The percentage/growth of recordings in Model I, Model II and Model II and looking to the future for real estate electronic recording (Bill Mori, Mr. Dalien, Ms. Basilici and Ms. Barker)

Authors of the sections were asked to submit their drafts to Diane Henry-Wangenstein by February 11. The compiled report will be reviewed at the February 18 ERERC meeting. Final reports will be distributed to legislative members electronically and posted to the ERERC website.

6. Other Business Items

Ms. Trombo advised that the technical colleague she had contacted was no longer in a position to devote the time to provide vendor validation services under Model III. Mr. Cunniff stated that the group should devote time in the future to consider how to handle the vendor validation process.

7. Adjournment

There being no further business to discuss, Mr. Carlson moved to adjourn the meeting. Ms. Barker seconded the motion. **The motion prevailed.**

Respectfully submitted,

Michael Cunniff, Chair