



Minnesota Electronic Real Estate Recording Commission (ERERC)

Date and Time Meeting Scheduled:	April 16, 2009 1:30 PM	
Meeting Location:	MSRS Building, 60 Empire Drive, St. Paul MN	
Attendees:	X – In attendance E – Excused NA – Not in Attendance	
	Jeanine Barker, Lyon County	X
	Teresa Bulver, US Bank	X
	Jeff Carlson, US Recordings	E
	Michael Cunniff, Hennepin County	X
	Bob Horton, Minnesota Historical Society	E
	Ben Marczak, Hennepin County	E
	Eileen Roberts, William Mitchell College of Law	E
	Ryan Tangen, Becker County	X
	Pam Trombo, US Recordings	E
	Sally Kidd, Staff - LCC	X
	Diane Henry-Wangenstein, Staff – LCC	X
Observers/Guests in Attendance:	Bill Blincoe, WBE, Inc Kris Basilici, Carlton County Dallen Miner, Simplifile Bill Mori, TriMin Systems Michelle Ashe, Sherburne County Jennifer Wagenius, Washington County Larry Dalien, Anoka County Kay Wrucke, Martin County <i>Note: Others may have been in attendance but did not sign the attendance sheet.</i>	

1. Call To Order

The ERERC meeting was called to order by Mike Cunniff, Chair, at 1:48 pm. A quorum was not present.

2. Approval of Agenda

Members reviewed the agenda. There were no additions to the agenda.

3. Approval of Minutes

There was not a quorum; therefore, no action could be taken on this item.

4. Introductions

Commission members and staff introduced themselves. Mr. Cunniff welcomed public members and invited them to introduce themselves.

5. MN Department of Health Electronic Well Disclosure Update

Michael Convery, Janice Stanger and Kathy Dunaway, Minnesota Department of Health, updated the Commission on the electronic Well Disclosure Certificate (e-WDC) filing project. Mr. Convery informed the Commission the web site programming is complete

and explained that county recorders have thoroughly tested the program. The intent of the Department is to have the system up and running on July 1, 2009. Ms. Dunaway added that user manuals will be available on line; an administrative site to assist users while they are online will be enabled and the Department will hold “Train the Trainer” sessions.

Mr. Convery, Ms. Stanger and Ms. Dunaway stood for questions. Members raised concerns relating to compatibility issues with the program and Internet Explorer 6.0. Ms. Stanger stated she had heard of no compatibility issues during the testing phase, but would test the program in Internet Explorer 6.0 to ensure its compatibility.

6. eCRV Update

Mr. Cunniff informed the Commission that Jason Parker and Gordon Folkman, Minnesota Department of Revenue, were unable to attend the April meeting, but will try and attend the May meeting. Mr. Cunniff spoke to concerns regarding the compatibility of the e-CRV program with Internet Explorer 6.0. Mr. Mori stated that technical staff at TriMin Systems is looking into writing a code that would allow Internet Explorer 6.0 to be used with the e-CRV program.

7. Subcommittee Reports

a. Trusted Submitter

Mr. Cunniff updated the Commission on the presentation he gave at the MLTA Spring Seminar on the ERERC. He noted that overall he received a positive response from members of the MLTA.

b. County Recording Subcommittee

Ms. Basilici updated the Commission on the number of electronic filings for 2008 and stated she will be requesting data for the first quarter of 2009 shortly.

Update Model II Recording Standards Discussion

Ms. Basilici presented the Data Element Subcommittee report. She explained the Subcommittee referenced the Uniform Conveyancing Blanks (UCB) classification system as the basis for the data classification process. The classification of document types was then refined into eleven basic classifications. Ms. Basilici also pointed out that the Subcommittee recommends that PIN/PID numbers are required as part of the data elements for recording Model II documents. Member questions and discussion to the report ensued.

8. Adjournment

There being no further business the meeting adjourned at 3:25 pm.

Respectfully submitted,

Michael Cunniff, Chair