



# Minnesota Electronic Real Estate Recording Commission (ERERC)

<b>Date and Time Meeting Scheduled:</b>	March 19, 2009 1:30 PM	
<b>Meeting Location:</b>	MSRS Building, 60 Empire Drive, St. Paul MN	
<b>Attendees:</b>	X – In attendance E – Excused NA – Not in Attendance	
	Jeanine Barker, Lyon County	X
	Teresa Bulver, US Bank	E
	Jeff Carlson, US Recordings	X
	Michael Cunniff, Hennepin County	X
	Bob Horton, Minnesota Historical Society	X
	Ben Marczak, Hennepin County	E
	Eileen Roberts, William Mitchell College of Law	X
	Ryan Tangen, Becker County	X
	Pam Trombo, US Recordings	E
	Sally Kidd, Staff - LCC	X
	Diane Henry-Wangenstein, Staff – LCC	X
<b>Observers/Guests in Attendance:</b>	Kris Basilici, Carlton County Genevieve Davila, Messerli & Kramer Dallen Miner, Simplifile Bill Mori, TriMin Systems Karen Renshaw, Gold Legal Docs Kevin Ristine, Reliable Sites Sherry Simpson, Hennepin County Kay Wrucke, Martin County <i>Note: Others may have been in attendance but did not sign the attendance sheet.</i>	

## 1. Call To Order

The ERERC meeting was called to order by Mike Cunniff, Chair, at 1:41 pm. A quorum was present.

## 2. Approval of Agenda

Members reviewed the agenda. There were no additions to the agenda.

## 3. Approval of Minutes

Mr. Horton moved approval of the February 19, 2009 meeting minutes. Ms. Barker seconded the motion. **Motion Prevailed.**

## 4. Introductions

Commission members and staff introduced themselves. Mr. Cunniff welcomed public members and invited them to introduce themselves.

## **5. Subcommittee Reports**

### **a. Trusted Submitter**

Mr. Carlson stated that as soon as the Subcommittee receives the standards from the County Recording Subcommittee they will deliver them to the submitter group for their review. Mr. Carlson informed the Commission that he and Mr. Cunniff will be giving a presentation on the ERERC on April 6<sup>th</sup> at the MLTA Spring Conference.

### **County Recording**

#### **Update Model 2 Recording Standards Discussion**

Ms. Basilici stated the Subcommittee met to review questions related to document typing and requirements. She noted discussion centered on the purchase price of documents. Ms. Basilici stated that Ms. Trombo had sent the standards to vendors with indexing systems for their review.

Mr. Cunniff stated it may not be until summer when the final standards are approved. Mr. Cunniff explained that he would like to provide adequate opportunity for interested parties to submit suggestions and input. Discussion of the review of standards by interested parties and a timeline for completion of that review ensued.

It was decided the County Recording Subcommittee will present their report at the April 16<sup>th</sup> meeting. Public notice of the standards will then be posted to the ERERC website for the solicitation of public comments. Interested parties shall then have 30 days to submit comments and suggestions. At the May 21<sup>st</sup> meeting Commission members will receive the public comments and make a determination what additional work if any needs to be completed on the standards. After review and consideration, the Commission will be in a position to decide when formal action may be taken to approve the Minnesota ERER Standards for Model Documents. Formal action may be taken by the Commission on the standards at the June meeting unless more time is needed to review public comments.

Discussion of the June meeting date ensued. It was decided to reschedule the June meeting for June 11, 2009.

## **6. MN Department of Health Electronic Well Disclosure Update**

The Minnesota Department of Health will present an update on the electronic well disclosure application at the April 16<sup>th</sup> ERERC meeting.

## **7. Other Business Items**

### **a. e-CRV meeting update with DOR**

Mr. Cunniff updated the Commission on the recent e-CRV meeting with representatives from the Department of Revenue (DOR). Individuals in attendance included: Mike Cunniff, Eileen Roberts, Bill Mori, Jinelle Weis and Tom May.

Mr. Cunniff stated they were informed that e-CRV is currently the number two technology project at DOR and pointed out that DOR has been struggling with firewall issues. Mr. Cunniff explained the testing occurring in Dakota County has moved along well. Mr. Mori added the schedule to rollout the application to other counties is slow. Member comments and discussion related to the e-CRV project ensued.

It was decided to invite representatives from DOR to the April 16<sup>th</sup> Commission meeting.

**b. PRIA Conference Report Update**

Mr. Mori updated the Commission on what occurred at the PRIA Conference. Mr. Mori stated that PRIA standard 2.4.1 will be replaced with 3.1 this spring. Mr. Mori also pointed out that attendance at the conference was down a minimal amount indicating that there is still a lot of interest in electronic recording despite the current economic situation.

**8. Adjournment**

Mr. Carlson moved for adjournment of the meeting. Ms. Roberts seconded the motion. Being no other agenda items for discussion, the meeting adjourned at 3:29 pm.

Respectfully submitted,

Michael Cunniff, Chair