





D. Must an application be filed?

Yes. An application form must be completed and returned to the council by a specified date indicated on the application.

E. Are applications public?

Certain information is made public only if the applicant is selected as a finalist by the Trustee Candidate Advisory Council. "Finalist" is defined in Minnesota Statutes Section 13.43, Subdivision 3, as a person that has been selected for an interview. Public information includes the finalist's name, address, employment record, governing board experience, and education, as listed on the application.

F. When does the position start?

Members are appointed for a term of six years, except that the term of each of the student members is two years. Terms end on June 30 of even-numbered years, except that members may serve until their successors are appointed. New members appointed to the board begin their terms on July 1st.

## II. BOARD OF TRUSTEES

A. How many Board of Trustee members are there and what are their terms?

The board consists of 15 members appointed by the governor with the advice and consent of the senate. At least one member of the board must be a resident of each congressional district. Three members must be students who are enrolled at least half time in a degree, diploma, or certificate program or have graduated from an institution governed by the board within one year of the date of appointment. The student members shall include: one member from a community college, one member from a state university, and one member from a technical college. The remaining members must be appointed to represent the state at large. Members are appointed for a term of six years, except that the term of each of the student members is two years.

B. Are members of the Board of Trustees paid for their service on the Board?

Members of the Board of Trustees are compensated at the prevailing per diem rate for board activities and are reimbursed for necessary travel expenses.

If you would like further information, please call or write:

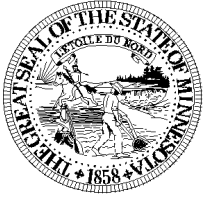
Trustee Candidate Advisory Council  
72 State Office Building  
100 Rev. Dr. Martin Luther King Jr., Blvd.  
St. Paul, MN 55155  
(651) 296-9002

# **Minnesota State Colleges and Universities System**

## **2007-2008 Facts**

- The Minnesota State Colleges and Universities serve approximately 382,000 students each year (in credit-based programs and noncredit customized training and continuing education).
- The colleges and universities produce 33,500 graduates each year (about three times as many as the University of Minnesota).
- The system is the sixth-largest system of two and four colleges in the country based on student enrollment.
- More than 80 percent of system graduates remain in Minnesota to work or continue their education.
- More than 88 percent of system graduates report employment in a field related to their studies.
- The system educates 64 percent of the state's undergraduates.
- The system serves more students of color than any other higher education provider in Minnesota – more than 29,800 in 2006.
- Approximately 35 percent of students are age 25 or older; the average age of students in the system is 25.5.
- More than 42,000 students took online courses during the 2005-2006 academic year.
- One out of every five Minnesotans in the workforce is a system graduate. More than 500,000 Minnesotans are alumni of the system
- \$10.87 is returned to the state's economy for every \$1 of net state appropriation.
- The system manages a physical space consisting of 839 buildings and 25.9 million square feet. The system owns about 33% of the real estate held by the State of Minnesota.
- The system has about 18,000 employees and has an annual operating budget of about \$1.4 billion.
- The system produces 80 percent of the state's new nursing graduates, 92 percent of the state's law enforcement officers, 91 percent of new graduates in the construction trades, 42 percent of the state's new business graduates and more than half of the state's new teaching graduates.

We educate Minnesota; we make it work.



## Board of Trustees Candidate Advisory Council

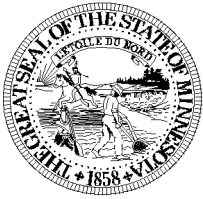
### CRITERIA FOR MEMBERS OF THE BOARD OF TRUSTEES OF THE MINNESOTA STATE COLLEGES AND UNIVERSITIES

#### A. Personal

1. Integrity with a code of personal honor and ethics above reproach.
2. Wisdom and breadth of vision.
3. Independence.
4. An inquiring mind and an ability to speak articulately and succinctly.
5. Ability to challenge, support, and motivate administration.
6. An appreciation of the distinct missions of the MnSCU institutions.
7. The capability and willingness to function as a member of a diverse group in an atmosphere of collegiality and selflessness.
8. An appreciation of the public nature of the position and the institution including the open process of election and service.

#### B. Professional/experiential

1. Knowledge and experience that bear on the Board of Trustees' problems, opportunities, and deliberations.
2. A record of accomplishment in one's own life.
3. An understanding of the board's role of governance and a record of contribution with the governing body of one or more appropriate organizations.
4. An understanding of the system of higher education in Minnesota and the role of the state colleges and universities in that system.



## Board of Trustees Candidate Advisory Council

### RESPONSIBILITIES OF INDIVIDUAL MEMBERS OF THE BOARD OF TRUSTEES

1. To seek to be fully informed about the Board of Trustees and its role in the state and in higher education, and to be responsive to the changing environments which affect it.
2. To support the mission of the Board of Trustees as defined in statute and as developed by the Board.
3. To speak one's mind at Board meetings but support policies and programs once established.
4. To understand that the Board's role is policy making and not involvement in administration or the management process.
5. To strengthen and sustain the Chancellor while being an active, energetic, and probing Board member exercising critical judgment on policy matters.
6. To communicate promptly to the Chancellor any significant concern or complaint and then let the Chancellor deal with it.
7. To maintain an overriding loyalty to MnSCU rather than to any part of it or constituency within.
8. To represent all the people of Minnesota and no particular interest, community or constituency.
9. To help enhance the public image of the Board of Trustees and the colleges and universities in the system.
10. To recognize that authority resides only with the Board as a whole and not in its individual members.
11. To recognize that the Chancellor and the Chair of the Board are the primary spokespersons for the Board of Trustees.
12. To foster openness and trust among the Board of Trustees, the administration, the faculty, the students, state government and the public.
13. To maintain respect for the opinions of one's colleagues and a proper restraint in criticism of colleagues and officers.
14. To recognize that no Board member shall make any request or demand for actions that violate the written policies, system procedures, or laws which govern the Board of Trustees.
15. To maintain the highest ethical standards and never to allow any personal conflict of interest to exist.



**Minnesota**  
STATE COLLEGES  
& UNIVERSITIES

## **Board Member Duties and Activities**

The Board of Trustees of the Minnesota State Colleges and Universities System governs 32 state universities, community colleges and technical colleges. The board provides policy guidance and leadership for the institutions, approves academic programs and the conditions of admission, prepares and confers diplomas and adopts policies for the institutions. It also hires the system chancellor.

Members of the Board of Trustees should expect to devote considerable time and effort to this public service. Actions of the board affect the 382,000 students the system serves each year, the system's 18,000 employees, and the annual budget of more than \$1 billion.

Some of the activities that members of the Board of Trustees can expect to participate in include:

- Nine scheduled board meetings per year, usually lasting two days on the third Tuesday and Wednesday of the month. The Board approves its meeting calendar at their annual meeting in July. The approved two-year calendar is attached.
- Additional meetings, retreats, public hearings and campus visits also may be scheduled.
- Approximately one week prior to the board meeting, board members receive and review the meeting materials including the agenda, proposed policies and reports.

At the chair's request, trustees may also participate in:






- Events such as commencements, groundbreaking, building dedications and other celebrations, many of which take place on college and university campuses.
- Interviews and other activities in connection with search committees.
- Legislative hearings at which system issues are discussed.
- Meetings and seminars to gain additional knowledge about higher education. Some of these are national meetings for governing boards of colleges and universities that require out-of-state travel.





# Minnesota State Colleges & Universities Board of Trustees Meetings Approved Fiscal Year 2007 Calendar

Fiscal Year Begins: July 1, 2006  
Fiscal Year Ends: June 30, 2007




**Legend**

	Federal and State Holidays
	Board Meetings
	Board Retreat
	Committee Meetings
	Public Budget Hearings

Note: The color coding suggests primary activities to be scheduled for a month, additional activities may be scheduled as needed.

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

**Board Meetings**



- July 19, 2006: Annual Meeting
- September 20, 2006
- November 15, 2006
- January 17, 2007
- March 21, 2007: Presidential Appointments
- April 18, 2007: on Campus
- June 6, 2007: Closed Session, Chancellor Assessment
- June 20, 2007

**Committee Meetings**

- September 20, 2006
- October 18, 2006
- December 20, 2006
- March 21, 2007
- May 16, 2007

October 2006						
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
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

**Board Retreat**




- November 14-15, 2006 - Retreat and Board Meeting
- February 20-21, 2007

**Hearings**

- Sept. 27, 2006: FY 2008-09 Biennial Budget
- March 7, 2007: FY 2008-13 Capital Budget
- March 20, 2007: FY 2008-13 Capital Budget
- June 6, 2007: FY 2008 Operating Budget Including Tuition and Fees
- June 12, 2007: FY 2008 Operating Budget Including Tuition and Fees (if needed)

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**Noteworthy Dates**




- Commencements are in December and May
- Spring Foundation Recognition Event
- June Recognition Event
- Fall Recognition and Celebration Event

**National Conference Dates**

- ACCT Annual Congress, October 11-14, 2006
- ACCT National Legislative Summit, February 11-14, 2007
- AGB National Conference on Trusteeship, March 3-6, 2007

April 2007						
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