



REGENT CANDIDATE ADVISORY COUNCIL

51 State Office Building
St. Paul, MN 55155

(651) 296-9002
(651) 297-3697 (fax)

Web site: www.rcac.leg.mn

Dear Applicant:

Thank you for your interest in the University of Minnesota Board of Regents. The Board of Regents oversees administration of the University of Minnesota education system that serves approximately 60,000 students annually on four campuses. Four of the twelve Regent seats are open for selection every two years. The four seats open in 2005 include one each for residents of Minnesota's second, third and eighth Congressional Districts, and one at-large seat.

The Regent Candidate Advisory Council (RCAC) is a 24-member citizen council that recruits, screens and recommends candidates for the University of Minnesota Board of Regents. The purpose of the council's broadly based effort is to recommend to the Legislature a group of diverse, skilled, committed and experienced individuals to serve as regents. From the pool of applicants, the Council will invite a number of candidates for public interviews in late January, 2005, and then will forward to the Legislature the names of between two and four candidates for each open Regent position. The Legislature makes the final selections and appointments to the Board of Regents.

For your information, we have prepared the following materials and application form. ***You must complete the application form to be considered.*** Enclosed you will find the following:

- Application
- Recruitment Schedule
- Board of Regents Responsibilities
- Criteria for University Regents
- Code of Ethics
- Statement on Diversity

Applications must be received in the RCAC office by 4:30 p.m. on Monday, December 6, 2004. They may be sent by mail, by FAX or delivered in person. If you have any questions, please contact Sandy Keene at 651-296-9002 or visit our Web site at: <http://www.rcac.leg.mn>.

Sincerely,

Paul Dovre,
Chair



REGENT CANDIDATE ADVISORY COUNCIL

APPLICATION FOR THE UNIVERSITY OF MINNESOTA BOARD OF REGENTS

This application is available on the council's Web site: www.rcac.leg.mn

A completed and signed application must be received in our office by 4:30 p.m. on Monday, December 6, 2004.

Regent Candidate Advisory Council
c/o Legislative Coordinating Commission
51 State Office Building
100 Rev. Dr. Martin Luther King Jr., Blvd.
St. Paul, MN 55155
(651) 296-9002
(651) 297-3697 FAX

Under the Minnesota Data Privacy Act, Minnesota Statutes Section 13.43, Subdivision 3, parts of this application are public information once a candidate becomes a finalist. "Finalist" is defined in statute as a person that has been selected for an interview. The application is divided so that the first portion is public information, including: name, address, employment record, governing board experience, and education. The second portion of the application includes references and essay questions. Reference information remains private information. Answers to essay questions are private unless the applicant waives his or her right and releases that information.

PUBLIC INFORMATION SECTION

There are four open positions on the Board of Regents; one at-large, and one each from Minnesota's 2nd, 3rd, and 8th Congressional Districts. Please check the regent position(s) for which you are applying.

- _____ At-Large (one position)
_____ 2nd U.S. Congressional District (one position)
_____ 3rd U. S. Congressional District (one position)
_____ 8th U.S. Congressional District (one position)

Personal Information

Name: _____
(First) (Middle/Maiden-Optional) (Last)

Address: _____
(Street) (Apt. #)

_____ (City) (State) (Zip) (Congressional District)

** Phone, fax and email contact information is made public only with the consent of the applicant. Checking the boxes allows release of that information if the applicant is selected as a finalist.*

Phone Number*: (H) _____ (W) _____ Check here to release phone information

Fax Number*: _____ Check here to release fax information

Email Address*: _____ Check here to release email information

EMPLOYMENT HISTORY

Past occupation or experience (voluntary or paid), including dates and person to whom you reported. Please limit to last three positions and list most current information first.

Employer: _____ Voluntary or Paid: _____

Address: _____

Position: _____

From (Month/Year): _____ To (Month/Year): _____

Supervisor: _____ Phone: _____

Employer: _____ Voluntary or Paid: _____

Address: _____

Position: _____

From (Month/Year): _____ To (Month/Year): _____

Supervisor: _____ Phone: _____

Employer: _____ Voluntary or Paid: _____

Address: _____

Position: _____

From (Month/Year): _____ To (Month/Year): _____

Supervisor: _____ Phone: _____

GOVERNING BOARD EXPERIENCE

Such as government, business, education, church, charities, non-profits, etc. Please limit to last four positions and list most current information first.

Organization: _____

Position: _____

From (Month/Year): _____ To (Month/Year): _____

Chair(s) during service: _____ Phone: _____

Executive Officer(s) during service: _____ Phone: _____

Organization: _____

Position: _____

From (Month/Year): _____ To (Month/Year): _____

Chair(s) during service: _____ Phone: _____

Executive Officer(s) during service: _____ Phone: _____

Organization: _____

Position: _____

From (Month/Year): _____ To (Month/Year): _____

Chair(s) during service: _____ Phone: _____

Executive Officer(s) during service: _____ Phone: _____

GOVERNING BOARD EXPERIENCE (continued)

Organization: _____

Position: _____

From (Month/Year): _____ To (Month/Year): _____

Chair(s) during service: _____ Phone: _____

Executive Officer(s) during service: _____ Phone: _____

EDUCATION

	Name & Location of School	Major Area of Study	Diploma/Degree Date Received
High School			
College/Post-secondary			
College/Post-secondary			
College/Post-secondary			

How did you find out about this position? (Check all that apply)					
Newspaper	___	Employer	___	Friend	___
Radio/TV	___	School	___	Web site	___
Newsletter	___	Organization	___	Other (specify)	_____

PRIVATE INFORMATION SECTION

NOTE: Please do not submit written endorsements, letters of recommendation, supporting documentation or additional material unless requested. Materials will not be forwarded to the council.

REFERENCES

This information is private; it is used only by council members for purposes of contacting references. (The council may also talk to others, including supervisors and board colleagues, about your qualifications.)

Name: _____ Organization/Firm: _____

Relationship: _____ Phone:(W) _____ (H): _____

E-mail: _____

Name: _____ Organization/Firm: _____

Relationship: _____ Phone:(W) _____ (H): _____

E-mail: _____

Name: _____ Organization/Firm: _____

Relationship: _____ Phone:(W) _____ (H): _____

E-mail: _____

Name: _____ Organization/Firm: _____

Relationship: _____ Phone:(W) _____ (H): _____

E-mail: _____

ESSAY QUESTIONS*

Answers to essay questions remain private unless the applicant waives this right. Checking the box below allows the release of this information only if the applicant is selected as a finalist.

* Check to release answers to essay questions

Please answer the following questions, using no more than two additional pages:

1. What has been your most important work or volunteer achievement? Please describe it briefly and indicate why it was important.
2. How do you characterize your style in group decision making? Give a specific example(s).
3. Having read the enclosed description of regents selection criteria and responsibilities, please describe how your experience and qualifications would enable you to be a good regent.
4. What are the most important issues confronting the University of Minnesota and how would you contribute to solving them?
5. What is your understanding of conflict of interest that arises in connection with service on a governing board? What should a board member do when the possibility of a conflict of interest arises, with respect to yourself or a fellow board member?
6. What strategies and policies would you propose as a board member to broaden diversity of students and staff on University of Minnesota campuses?
7. Regents have indicated that service on the board reasonably requires a commitment of at least 40 hours per month. The term of a regent is six years. The Board of Regents meets for two days each month. In addition to preparation for their meetings, there are numerous other University activities that a regent may be called on to attend or elect to attend. Are you prepared to make such a commitment? Can you think of any circumstances that might prevent you from serving for the full duration of your term?

I certify that all information in this application is factually correct, and do hereby consent to my nomination. By signing below, permission is granted to obtain information from all organizations and individuals mentioned in this application. Candidates selected to be interviewed will be contacted the week of January 9, 2005. Interviews will be held January 24th – 28th, 2005.

(Signature)

(Date)