



Minnesota Mississippi River Parkway Commission

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Members of the House: Emma Greenman (D-63B); Kristin Robbins (R-34A) **Members of the Senate:** David Senjem (R-25); Patricia Torres Ray (DFL-63) **State Agency Appointees:** Paul Hugunin – Agriculture, Marni Karnowski – Transportation, Lisa Havelka – Explore Minnesota Tourism, Grant Wilson – Natural Resources, David Kelliher – Historical Society **Regional Appointees:** Sally Fineday – Lake Itasca to Grand Rapids, Megan Christianson – Grand Rapids to Brainerd, Karl Samp – Brainerd to Elk River, John Anfinson – Elk River to Hastings, Jennifer Weaver – Hastings to Iowa Border **Member at Large:** Anne Lewis

Process for Project Comments, Letters of Support, or Related Action

The following process will be followed after a request for Commission action is received.

- 1) If the timeline allows for discussion at a regular quarterly meeting –
 - The topic will be placed on the agenda at the discretion of the Chair with information sent out to members in advance for review and consideration.
 - The agenda will be posted to the legislative calendar and MN-MRPC meeting webpage to allow for public notice. Public testifiers may be asked to sign up in advance.
 - Discussion and public testimony, if applicable, will take place at the meeting.
 - Commission will vote on requested action.
 - Staff will follow up with letter requestor as directed by the Commission.
- 2) If the timeline does not allow for discussion at a regular quarterly meeting –
 - A regional Commission member may choose to attend meetings for information or communicate with their stakeholders directly regarding an issue, without speaking on behalf of the full Commission or representing the full Commission.
 - The Chair will determine whether to call a special meeting for consideration of the request.
 - The request and any background information will be emailed to MN-MRPC members.
 - A meeting of the MN-MRPC will be scheduled to allow for public testimony with the agenda posted to the legislative calendar and the MN-MRPC meeting webpage. A meeting notice will be posted on the Commission's website, and a room will be available at the State Office Building to allow for members of the public to attend.
 - MN-MRPC members may participate by phone or in person.
 - Discussion will take place and a decision will be made on how to proceed.
 - Commission will vote on requested action.
 - Staff will follow up with letter requestor as directed by the Commission.

The MN-MRPC asks for the following information to help facilitate the process -

- Name of requestor and contact information
- Topic
- Brief overview or link to details for Commission review
- Action requested – letter (provide draft), MN-MRPC representation at a meeting, presentation to MN-MRPC, material/update for information purposes only, etc.
- Positive or negative impacts to the Great River Road, Scenic Byway Intrinsic Resources (archaeological, cultural, historic, natural, recreational, scenic) and/or MN-MRPC mission (To preserve, promote and enhance the scenic, historic and recreational resources of the Mississippi River, to foster economic growth in the corridor and to develop then national, scenic and historic byway known as the Great River Road.)
- Deadline for requested action or related meeting date
- Details on where letter is to be sent, or meeting to be attended

Adopted 5/19/16; Revised 3/2/17, 8/31/17, 5/30/19; Reviewed 5/27/21