



Electronic Real Estate Recording Task Force

www.commissions.leg.state.mn.us/lcc/erertf.htm

July 10, 2003

ERER Task Force - Phase I County Status Reports

Deliverables Summary

Baseline Measurements:

County	Percent Complete	Notes
Dakota	80%	Still waiting for the narrative of steps to process a Satisfaction and COR.
Hennepin	0%	No Baselines submitted
Lyon		No status report submitted
Renville	50%	Pre-pilot measurements 100% complete. Still need post e-recording measurements.
Roseau	50%	Pre-pilot measurements 100% complete. Do not process COR's, so no data is available for these.

Pilot Measurements Matrix

County	Percent Complete	Notes
Dakota	0%	Plans to discuss matrix with Jeff Carlson of U.S. Recordings.
Hennepin	0%	Contract not completed.
Lyon	0%	Plans to contact trusted submitters to gather information required.
Renville	0%	Has a verbal commitment from both trusted submitters that they will complete the information required
Roseau	0%	Trusted Submitters TBD



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Cost Benefit Table

County	Percent Complete	Notes
Dakota	0%	
Hennepin	0%	Contract not completed.
Lyon	0%	No status report submitted
Renville	0%	
Roseau	0%	

Project Plan Status

County	Status
Dakota	All electronic recording is now done in-house. As of July 3, 2003, all servers are now at Dakota County offices.
Hennepin	Contract not completed.
Lyon	No status report submitted.
Renville	The contract between TriMin Systems and Renville County should be signed next week. The trusted submitter agreement with HomeTown bank should be signed next week. The Renville County Pilot Project Team held a conference call this week to discuss questions around Minnesota e-recording standards. The Renville County Pilot Project Team will be holding a kickoff meeting sometime in July.
Roseau	We have a Trusted Submitter and WCI was here the on 6-23-03 to establish a list of what hardware we have and our current imaging system.

Standards

County	Issue
Dakota	None to report
Hennepin	Contract not completed.
Lyon	No status report submitted
Renville	None to report
Roseau	None to report



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Pilot Risks

County	Issue
Dakota	None to report
Hennepin	Contract not completed.
Lyon	No status report submitted
Renville	None to report
Roseau	None to report

Implementation Findings

County	Issue
Dakota	None to report
Hennepin	Contract not completed.
Lyon	No status report submitted
Renville	None to report
Roseau	None to report

Best Practices

County	Best Practice
Dakota	Work closely with your vendor on your current business practices and rules, and implement as many as possible into the electronic system. This certainly has helped minimize the impact on staffing and training.
Hennepin	Contract not completed.
Lyon	A good understanding of the contracts involved in E-recording is critical.
Renville	Communication of pilot team members is crucial – so far so good for our team!
Roseau	None to report



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Trusted Submitter Status

County	Status
Dakota	US Recording is Trusted Submitter
Hennepin	Contract not completed.
Lyon	Trusted Submitter contracts signed with Peelee and US recording.
Renville	Renville has signed trusted submitter agreements with US Recording and Hometown Bank of Renville.
Roseau	Roseau now has a trusted submitter, Citizen State Bank.