

Status on Work to Define Work Requirements and Costs of CRV in ERERTF Pilot Testing

On March 30th a meeting was held with Commissioner Salomone and his staff at the Department of Revenue and the ERERTF Chair Secretary Kiffmeyer to discuss the use of the CRV in pilot test work. As a result of that meeting it was decided that the level of effort for Revenue to receive a CRV as an XML document should be estimated to establish costs and a timeline for inclusion in pilot testing.

On April 15, 2004 a first meeting was held to begin this process.

Attendees: John Engerhom, Beth McInerney, John Lally, Nancy Dean, Leonard Peterson, Gordon Folkman, Linda Senechal

This meeting took place to discuss the requirements for utilizing the CRV in the Electronic Real Estate Recording Task Force's (ERERTF) pilot work. After discussions of how the CRV is currently managed between closing companies and counties it was then discussed how the CRV could be managed in an electronic fashion.

The following next steps were identified from this discussion:

- Nancy Dean and her division will assess the processes and tasks that will be involved in accommodating a CRV document as an XML schema submission.
- Nancy will also assess communication needs for such a transaction between counties and the Department of Revenue.
- A meeting will be scheduled with this same group to assess the processes identified to ensure all needs have been identified. After this next meeting costs will be assessed for work to enable the acceptance of an XML document at Revenue.

Tasks for Beth McInerney:

- Beth and Leonard Peterson will review the need to have a Date of Birth field on the CRV schema. This was requested as an addition but it will require additional security for transferring this information. Before estimating the costs associated with securing this information it will be researched if this is a necessary piece.

- It was reported that it is a legal requirement that the “pink sheet” on the CRV, the sheet containing social security information, is required by the Income Tax division. Beth will work with the ERERTF’s Legal Subcommittee to see what decisions have been made regarding this requirement if the transaction is electronic. Changes in legislation will be necessary to support electronic recording and this should be a consideration in that.

Thanks to everyone for your time and work on this effort.