

Pilot Contract Review Committee Meeting

September 20th, 2002 - 10:00 – 12:00pm – Historical Society

County Proposal Review: County proposals were reviewed along with an updated cost breakdown. Most counties responded completely or in large part to questions identified at the last meeting of this committee.

The AMC model was discussed and questions centered on the ownership of this application once developed. AMC will be asked also of the costs associated with this development and what costs would be charged back to county users. The committee had questions regarding the county proposals using the Ingeo product. The proposals reference the Ingeo product as the submitting product. The standards require an open system for acceptance of electronic filings. These proposals need to also indicate how non-Ingeo product submitters will communicate with the county.

Additional, less substantive questions were collected and will be sent to counties by BenNevis.

Funding Considerations: It was decided that the following items would be considered for payment at counties:

- Hardware costs resulting from e-recording processes
- Reduced leasing cost for e-recording software used during

Costs will be calculated on a 3-5 year life of software. Pay counties for 6 month pilot use of software, covering Phase 1.

Hennepin - \$125, 000 for Ingeo software.

36 – 60 month life span for software.

\$3,472 – \$2,083 per month,

\$20,832 - \$12,500 payment for 6 month pilot

Renville - \$125,000 for Ingeo software

36 – 60 month life span for software.

\$3,472 – \$2,083 per month,

\$20,832 - \$12,500 payment for 6 month pilot

Dakota - \$73,000 for Fidlar software

36 – 60 month life span for software

\$2,027 – \$1,216 per month

\$12,162 - \$7,300 payment for 6 month pilot

Lyon - \$22,500 for Fidler software
36 – 60 month life span for software
\$625 - \$375 per month
\$3,750 - \$2,250 payment for 6 month
Roseau - \$70,000 for AMC software
36 – 60 month life span for software
\$1,944 - \$1,166 per month
\$11,664 - \$7,000 payment for 6 month

- Installation of e-recording software
- Digital Certificates
- Miscellaneous – Example: data conversion to new e-recording system

Costs currently not being considered are:

- County IT labor
- County non-IT labor
- Training
- Contract Labor
- Maintenance contracts (these should not apply to a pilot)
- Transaction Fees

Digital Signature Requirements by Pilot Counties: There was discussion regarding the requirement of a digital signature used by Trusted Submitters. Counties have documented processes where each document must be wrapped with an encrypted digital signature. The question was asked, can Minnesota mandate this process among submitters. Bert Black was identified as the person to contact on this issue.